## **Completing Nominations through MyScout**



When logging into MyScout use the My ARA Nominations button to open the nominations screen.

## Click on ADD NEW to start a new nomination

ARA Year	Name	Nomination Started	Status	Nomination Submitted
Add New 🕂				
# Home				
My ARA Nominations				

Enter the name (or membership number) of the member you wish to nominate and click next.

Nomination Prerequisite Check

Home > Nomination Prerequisite Check	
Select person for nomination (enter membership number or name)	
✓ Next Ø Back	

Once selected, select the award you wish to submit a nomination for from the dropdown and click next.

Nomination Prerequisite Check

# Home > Nomination Prerequisite Check		
Most recent adult recognition award	Silver Emu	
Award to be nominated for	Silver Kangaroo V	
✓ Next Ø Back		

MyScout will check eligibility against award criteria and outline any issues to you. You can choose to go back or proceed with the award nomination.

Nomination Prerequisite Ch	leck					
Home > Nomination Prerequisite Check						
Prerequisite Trainings	None 🛩					
Prerequisite Award	None 🛩					
Minimum Years Of Service	18.2 🗙	The minimum years of service have not been met for this award. However, it may be granted in exceptional circumstances due to highly intense/complex periods of activity and special effort.				
Minimum Time Since Last Award	None 🛩					
The nominee does not meet the award pre-requisites. Click here to proceed anyway.						
✓ OK Ø Back						

## Complete the nomination by entering text in ALL the boxes provided.

Once completed you can save (and come back later to complete). You can upload attachments/references as well.

## Once complete come back into the system and press submit to complete the nomination process.

Adult Recognition Awards - :	
# Home > Adult Recognition Awards - 141290; WISE, Christopher	
Nomination For:	
Sampless the questions below. Take the time to consider your awares candulity. The care you take to provide better and detailed information will increase the chances of successful normation. Rease provide actual examples - don't just make unsubstantized assembles. The care you take or you have on the set of successful normation.	
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