



South Australian Contingent 18th Australian Venture

Welfare and First Aid Manager

Key Responsibilities

- The Welfare and First Aid manager is responsible for the overall management of the Support (Welfare) requirements of the Contingent including medical and welfare.
- Provision of support to all members of the Contingent – Adult and Youth as necessary
- Maintain liaison with medical co-ordinators at Venture for ongoing management of cases involving members of the Contingent
- Preparation and provision of educational packs to all members as appropriate to the Venturer age group
- Incident and Welfare reporting for the duration of the contingent and Post tour.
- Be a member of the Contingent Executive.
- Other duties as requested by the Contingent Leader

Key Selection Criteria

- Previous experience at major event/s (Venture, Jamboree, Cuboree) is not essential but preferred.
- A Qualification in a Welfare field would be highly recognised
- Previous experience in time management and organization.
- Strong oral and written communication skills
- Very good interpersonal skills with a strong commitment to the team/organisation.

Time Commitment

This position requires a significant time commitment in the lead up to the event. It would not be unusual to spend 2 hours per week for the lead up to the event. Applicants should ensure they have the flexibility in their time to be able to accommodate this significant contribution taking into account their work and study requirements. They should be available during the lead up to and full duration of the event including post-tour. Presence at Contingent Management Meetings in person or via other communication methods from late 2016 will be required. This is a volunteer position.

How to Apply

Applications should be forwarded by email to the Contingent Leader, Kirsty Short dkshort@internode.on.net by 11th November 2016.

Your application should include:

- A brief history on yourself and your Scouting background;
- Details on your current Scouting role(s) and commitments;
- Prior relevant experience;
- Your vision for the role;
- Address the key selection criteria;
- Include contact details for 1 relevant referees;
- and why you feel you are the best candidate for the position

Interviews will be conducted in Person or Skype