



## South Australian Contingent 18<sup>th</sup> Australian Venture Assistant Contingent Leader

### Key Responsibilities

- Be a member of the Contingent Executive.
- Work closely with the Contingent Leader and Deputy Contingent Leaders in the overall management of the South Australian Contingent.
- Actively promote the Contingent prior to the close of applications, including all major South Australian Scouting events including Supersplash and EV2017.
- Actively promote the Contingent at AV2018 Roadshow events (late 2016 early 2017)
- Assist with the upkeep and management of social media before, during and after the event.
- Undertake a key role in coordinating and communicating with Youth Members during the event.
- Assist with coordinating contingent travel and logistics during the event.
- Convene Contingent Youth Council to collect feedback during the event.

### Key Selection Criteria

- Previous experience at major event/s (Venture, Jamboree, Cuboree) is not essential but preferred.
- Previous experience in time management and organization.
- Demonstrated ability to work as a team and mentor younger members.

### Time Commitment

This position requires a significant time commitment in the lead up to the event. It will require It would not be unusual to spend 2 hours per week for the lead up to the event. Applicants should ensure they have the flexibility in their time to be able to accommodate this significant contribution taking into account their work and study requirements. They should be available during the lead up to and full duration of the event including post-tour. Presence at Contingent Management Meetings in person or via other communication methods from late 2016 will be required. This is a volunteer position.

### How to Apply

Applications should be forwarded by email to the Contingent Leader, Kirsty Short [dkshort@internode.on.net](mailto:dkshort@internode.on.net) by 11<sup>th</sup> November 2016.

Your application should include:

- A brief history on yourself and your Scouting background;
- Details on your current Scouting role(s) and commitments;
- Prior relevant experience;
- Your vision for the role;
- Address the key selection criteria;
- Include contact details for 1 relevant referees;
- and why you feel you are the best candidate for the position

Interviews will be conducted in Person or Skype